

GESP Project Development Process



Below are six steps for Guaranteed Energy Savings Program (GESP) participants and the estimated amount of time for each.

START



FINISH



GESP Project Development Process Details

	Process Step	Activities	Typical Duration	Milestone
	Opportunity Assessment	Meetings with Dept. of Commerce to review GESP, B3 data, facility needs, issues, and goals	1–3 months	Joint Powers Agreement
	Define Project Goals	Work with team to set goals for: energy savings; GHG emission reduction; renewable portfolio; building public disclosure; job creation. Secure leadership buy-in. Assign project champion.	1–3 months	Issue Site-Specific RFP
	ESCO Selection	Request for Proposal (RFP) evaluation and Energy Service Company (ESCO) selection	2–4 months	Issue Work Order Contract
	Project Development	Perform Investment Grade Audit to develop project scope, cost, savings, and funding	3–6 months	Issue Work Order Contract Amendment
	Project Implementation	Installation of energy conservation measures (ECMs)	6–12 months	Certification of Final Completion and Acceptance
	Performance Period	Review Measurement & Verification (M&V) reports	5–25 years (on-going)	Annual M&V Report